

Tres Dias of Central Arizona

Secretariat Minutes

Location: Chaparral Christian Church

Date and Time: 1/8/19 @ 6:30 pm

- **Meeting was called to session at (actual start time):** 6:32 pm

Present: (Y/N)

Jim Langdal (President) Yes_

Eric Dreos (Secretary) Yes

Carol Nelson (Reunion Groups) Yes

Mike Withrow (Weekend) _No

Tony Billings (Palanca) _No

Jenny Torres (Spiritual Advisor) _Yes

Brenda McDonald (Comm/Web) _No

Rose Johnson (Women's Leader) _No

Suzette Coggins (TDI Rep) Yes

Dennis Smith (VP) Yes

Mike Magick (Treasurer) Yes

Peggy Shortridge (Pre-weekend) Yes

Rhonda Kaiser (4th Day) _Yes

Ray Land (Spiritual Advisor) _Yes

Rikk Cramer (Praise and Worship) Yes

Karen Dreos (Database) _Yes

Tim Abril (Men's Leader) Yes_

Guests: David Small, Kurtis Doucette, Denise Magick, Jamie Traynor

- **Prayer and Praise (Time: 6:34 pm) Jim Langdal**
Opened meeting with prayer (Including Tres Dias Weekends)
- **Meditation and Communication (Time: 6:48 pm) Jenny Torres**
- Spoke on Samuel Chapter 16 and gave meditation and communion reading.

BUSINESS:

- **Approve appointed Secretariat members (Time: 5 Min) – Jim**
- Carol Nelson motioned and Dennis Smith 2nd the motion, passed.
- **Approve November Minutes (Time: 5 Min) – Jim**
- Motioned by Carol Nelson and Jenny Torres 2nd the motion, passed.
- **Mike Withrow letter read regarding reason needing to step down as Weekend Leader.**
- Opened floor to discuss possible replacements.
- Dave Small suggested those that head up early create a team for upcoming weekend till position is filled to cover needs.
- **Weekend Fee Discussion (Time: 10 Min) – Mike/Jim**
- Proposed \$10 increase in team/Pilgrim fees due to camp fee increase.
- Discussed Mike Magick will come up with additional \$5 discount if paid by cash/check (will save community processing credit card fee), we will maintain current \$10 early discount and \$10 late penalty.
- For Pilgrims, split \$10 increase between sponsor and pilgrim – new fees \$30 and \$150 respectively.
- Anyone who has filled out the old application for weekend #36 will pay old fee, will get with Brenda McDonald to update TDCA website and Application asap.

- It was suggested to investigate alternate electronic transaction software such as Venmo.
- Discussion as to SD paying team fees, unanimous they would, shared Scholarships available just as any other CHA, form that would need to be filled out, it was agreed to keep SD scholarships confidential with just Treasurer and President being involved.
- Motioned by Mike Magick and Dennis Smith 2nd the motion, passed.
- ***Weekend #36 Update, Head/SD Issue (Time: 10 Min) – Stephanie, David, Rose, Tim, Jenny***
 - Jim asked both Rector and Rectora if there were any needs or necessary support they feel they have not received. Both stated are good at the moment.
 - It is proposed that Jenny serve as Head SD for the women, however per TDCA Policy & Procedures she is not fully Head SD qualified (missing Sacred Moments Rollo), so Secretariat approved making an exception to our P&P for Jenny to be considered Head SD qualified and to complete the missing Rollo at a future date.
- ***TDI Position Discussion (Time: 10 Min) – Suzette***
 - Suzette shared her being elected to the Secretariat of TDI (beyond just being our TDCA representative to the meetings), 1 of 18 which gives our community more of a voice and vote on changes. She has now been asked to consider running for VP of Administration, which would require our Secretariat's approval and recommendation. She will keep us informed as she considers this additional responsibility.
- ***SD Meeting Recap and Discussion (Time: 15 Min) – Jenny, Ray, Dennis, Jim***
 - SD Meeting held Nov 15, 2018 at Torres's house, attended by close to half of our SD roster along with Jim and Dennis. Purpose of meeting was to discuss TDCA SD policies and practices in light of what we learned from TDI meeting and their various SD papers. Shared clarity of policy and procedures in qualifying (vetting) SD, good to review TDI Best Practices documents.
 - Jim discussed the need for adopting Clergy Advisory Board RE: policy and procedures.
- ***Policy & Procedures documents update (Time: 10 Min) – Jim, all***
 - Jim asked Dennis Smith and Eric Dreos to review said documents to get them up to par and approved.
- ***Critical committee reports (Time: 10 Min)***

Jim Langdal (President) – Disclosed his conflict for the May meeting, proposed May's meeting be moved to April 30th will be considered

Dennis Smith (VP) – (Nothing)

Mike Magick (Treasurer) - (Nothing)

Eric Dreos (Secretary) – (Nothing)

Peggy Shortridge (Pre-weekend) – Will handle Application change based on price increase

Mike Withrow (Weekend) (Not present)

Rhonda Kaiser (4th Day) – Discussed plans for more secuelas and couples gatherings

Tony Billings (Palanca) – (Not present)

Carol Nelson (Reunion Groups) – Suggestion to get Reunion Groups listed on website will get with Brenda McDonald

Ray Land/Jenny Torres (Spiritual Advisors) – (Nothing)

Rose Johnson/Tim Abril (TDCA Leaders) – (Nothing)

Brenda McDonald (Comm/Web) (Not present)

Karen Dreos (Database) – (Nothing)

Rikk Cramer (Praise and Worship) – Licensing regarding songs up to date, but asked if we received validation that it is approved

Suzette Coggins (TDI Rep) - Shared Peg Novak and Brenda McDonald attending March meeting in Boise (Jim asked about fees to assist in covering both cost, Suzette shared she is sharing her fee with Peg. Jim suggested we look at increasing financial support for both Suzette and Brenda who represent International from our (TDCA) community

- **Other Business:**

Denise Magick asked prior to weekend if hot water and heat could be prepared with Andy; explained the that the water runs through tankless water heater (limited); heat is on central units managed 3-4 rooms per thermostat. Jim to communicate with Andy.

Closing Prayer: (Time: 8:46 pm) _Carol Nelson