

Tres Dias of Central Arizona

Secretariat Minutes

Location: Bethany Bible Church

Date and Time: May 2, 2017

The meeting was called in session at 6:29 p.m.

Present: Rich Damhoff (President), Mark Meintel (Vice-President), Mitch Malinski (Treasurer), Jeff True (Reunion Groups), Stephanie Doucette (Fourth Day), Dennis Smith (Pre-Weekend), David Johnson (Weekend), Leah Jenks (Palanca), Shannon McCarty (Spiritual Advisor), Debbie Kendrick (Communications/Website), Rikk Cramer (Praise & Worship), Karen Dreos (Database), Sherry Damhoff (Women's Leader)

Absent: Chris Young (Secretary), Cookie Goddard (Spiritual Advisor), Chuck Anderson (Men's Leader)

Guests: Ken Johnson, Jo Cramer, Kurtis Doucette, Eric Dreos, Mark Halquist, Suzette Coggins, Ric Coggins, Karen Turyan, Jenny Torres, Kris Jensen, Sue Malinski

Prayers and Praise

Rich Damhoff called the meeting to order.

Kris Jensen opened with prayer.

Meditation and Communion

Shannon McCarty gave the meditation and communion.

Business

- April 2017 Minutes were approved.
- Rich Damhoff shared a resignation letter submitted to Secretariat by Spiritual Advisor Cookie Goddard.
- Rich motioned that Jenny Torres will be the new Secretariat Spiritual Advisor. The motion was passed by a quorum.
- Mark Halquist (Rector weekend 32) gave debrief:
 - Mark suggested that upcoming rector and rectora could benefit from a timeline or to do list to help in preparing.
 - 61 men served on team, all paid.
- Suzette Coggins (Rectora weekend 32) gave debrief:
 - Suzette mentioned that team and pilgrims appreciated learning about the history of Jesus' life on earth and the history of The Old Testament.
 - Suzette suggested having rollista mentors, especially for first time professors.
- Picnic and Celebration of Life for Julie Smith will take place on May 20, 2017 from noon to 5:00 pm at Kiwanis park. Worship, food, and fellowship to celebrate Julie but also to worship together as a community.

- Discussion on simplifying the weekends. Rich Damhoff shared feedback from the community on the importance of returning to basics and simplifying the weekend process as much as possible, keeping in mind the focus is on pilgrims, not the team.
- Spring 2018 weekends rector and rectora positions:
 - There are 17 qualified women and 12 qualified men.
 - Voting will take place at the June 2017 Secretariat meeting.
 - All candidates that wish to be considered should be at the June meeting.

Secretariat Chairperson's Reports

- Treasurer – Disbursed financial report from weekend 32 and stated we had the highest count of team fees paid. Ended with a positive balance of \$3000 from weekend.
- Pre-Weekend – Looking to add a committee member to assist.
- Weekend – Inventory has been completed and updated.
- Palanca – Will try dayol.org once more and change to signupgenius.com if needed.
- Reunion Groups – Received great feedback from victory party.
- Database – Thankful to get updated pilgrim and team rosters from weekend 32. Asked to put a link on the tdcaz website so community can update their own info.
- Praise & Worship – Requested a list of songs used for Colorado serenade. We will begin using same songs for every men's and women's serenade.

Action Items

- **Chuck Anderson (Men's Leader) and Sherry Damhoff (Women's Leader) will be contacting all rector and rectora candidates to collect bios.**

The meeting was closed in prayer by Rich Damhoff and adjourned at 8:06 p.m.

In His Service,
Chris Young
Secretary