

Tres Dias of Central Arizona

## **Secretariat Minutes**

**Location:** Bethany Bible Church

**Date and Time:** Oct 3, 2017

The meeting was called in session at 6:30 p.m.

**Present:** Rich Damhoff (President), Mark Meintel (Vice-President), Chris Young (Secretary), Mitch Malinski (Treasurer), Jeff True (Reunion Groups), Dennis Smith (Pre-Weekend), David Johnson (Weekend), Stephanie Doucette (Fourth Day), Leah Jenks (Palanca), Jenny Torres (Spiritual Advisor), Rikk Cramer (Praise & Worship), Debbie Kendrick (Communications/Website) Karen Dreos (Database), Sherry Damhoff (Women's Leader), Chuck Anderson (Men's Leader)

**Absent:** Shannon McCarty (Spiritual Advisor)

**Guests:** Ken Johnson, Rose Johnson, Carol Nelson, Jo Cramer

### **Prayers and Praise**

Rich Damhoff called the meeting to order.

Chuck Anderson opened the meeting with prayer.

### **Meditation and Communion**

Jenny Torres gave the meditation and communion.

### **Business**

- September 2017 Minutes were approved.
- Jo Cramer gave a good report on women's upcoming weekend. She stated the women have 26 pilgrims and 75 team members.
- Ken Johnson also gave a good report for the men's upcoming weekend. He stated there are 24 pilgrims and 73 team members.
- Rich Damhoff reported issues with the golf cart and working on alternatives. 1,000 Pilgrim guides have been printed at a cost of \$600 and reunion cards are done at a cost of \$60.
- Stephanie Doucette discussed the Victory Party plans. Flyers will be done and delivered to weekend bags. Discussed payment for food and supplies.
- Rich Damhoff discussed upcoming open positions for secretariat. Encouraged everyone to reach out to community for prospective candidates.
- Rich Damhoff informed secretariat that the TDCA domain name would expire in March of 2018 and various renewal options. A motion was introduced to renew for nine years at a cost of \$135.95. The motion was passed.
- Rich Damhoff introduced a vote concerning the rector and rectora selection process. A vote was raised to keep the current process with some minor adjustments or return to qualified names in a hat process. Five votes were cast to keep current process. Four

votes were cast to return to qualified names in a hat process. By a majority vote, the current process will remain with discussion to follow on minor adjustments.

### **Secretariat Chairperson's Reports**

- President – Thanked the upcoming rector and rectora for their effort.
- Treasurer – Discussed unpaid team fees. Suggested future policy stating a deadline or drop from team.
- Pre-Weekend – Send-off on track. Have name tags.
- Weekend – Meeting with Bethany Bible Church to set up meeting facilities for next year.
- Fourth Day – Discussed number of people and tables for Victory Sequela.
- Palanca – General palanca letters delivered to rector and rectora. Slots still open for prayer vigils.
- Reunion Groups – Will have flyers in the weekend bags.
- Database – Getting good update information from teams.
- Website/Communications – Team sign-up will be ready.
- Praise and Worship – First reporting period done.
- Men's Leader – Reports are already coming in from Dennis Smith. Praise report for Ken Johnson.
- Women's Leader – Praise report for Jo Cramer. Getting reports from Lauren Johnson.

### **Action Items**

- Discuss team payments and possible deadlines and consequences to encourage payment.
- Discuss minor adjustments to rector/rectora selection process.

The meeting was closed in prayer by Mark Meintel and adjourned at 8:02 p.m.

In His Service,  
Chris Young  
Secretary