

Constitution and Bylaws

ARTICLE I

Name and Purpose

Section 1. *Name* - The name of the corporation is **Tres Dias of Central Arizona**, hereinafter referred to as TDCA. TDCA will use the domain name www.tdcaz.org for all web related communication.

Section 2. *Purpose* - The purpose shall be to develop Christian leaders and to help sustain their commitment to Jesus Christ as they pursue Christian Action in their environments. The means for achieving this purpose are the three-day Tres Dias experience, also referred to as the "*Weekend*" and ongoing Reunion Groups, Secuelas and other Fourth Day activities.

Section 3. *Affiliation* - TDCA is a chartered member of Tres Dias International. As such, it subscribes to the constitution and bylaws of the national organization and will adhere to the Essentials of Tres Dias and the Tres Dias Statement of Belief. As a chartered member of Tres Dias International, TDCA will help support other Tres Dias communities with prayer, palanca and team members as needed and as we are able. We will help to support developing Tres Dias communities financially as we are able.

Section 4. *Tres Dias Purpose and Statement of Belief*

The purpose of TRES DIAS is to foster and guide the growth of the Tres Dias movement, to assure continued adherence to its Essentials and to advocate its purpose of developing Christian leaders and to help to sustain their commitment to Christ as they pursue Christian apostolic action in their environments.

Tres Dias Statement of Belief, as adopted by Tres Dias of Central Arizona.

1. We believe and profess our faith in one Triune God - The Father, The Son and The Holy Spirit (Matt. 28:19).
2. We believe and profess that Jesus Christ is the only Savior and is God in the flesh (John 1:1, 1:14, 3:36, 14: & Heb. 2:17).
3. We believe and profess that The Holy Spirit is God and is The Lord and Giver of life, who continues to work in believers today to sanctify, edify and empower the whole Christian church on earth - - - for His purpose (Job 33:4, Acts 1:8, John 14:26 & Rom. 8:11).
4. We believe and profess that the Holy Scriptures are the inspired and completely true Word of God (II Tim. 3:16-17).
5. We believe and profess that all have sinned and fallen short of the glory of God; that forgiveness of sins is received through confession and repentance - - and that our sins are washed away through the blood of Jesus Christ (Acts 2:38, I John 1:9 & Rom. 3:23).
6. We believe and profess that salvation is a gift of God's grace received through personal faith in Jesus Christ (Eph. 2:8).

7. We believe and profess that the Body of Christ is to make every effort to keep the unity of the Spirit through the bond of peace until we all reach unity in the faith and in the knowledge of The Son of God (Eph. 4:3, 13).
 8. We believe and profess that God's unconditional love, as made manifest to us through Jesus Christ, is the primary witness by which people are renewed, edified and changed (I Cor. 13:8).
 9. We believe and profess that God has called us to live holy lives that will bring glory to His name (Col. 3:1-25).
- Note: For purposes of standards and principles, Tres Dias ascribes to those stated in the "Authorized King James Version" of the Bible of 1611 (KJV). Tres Dias Statement of Belief, as adopted by Tres Dias of Central Arizona.

ARTICLE II

Membership and Community Leadership Qualifications

Section 1. Members - The membership of the TDCA community consists of

- a. Anyone who has completed a **Tres Dias of Central Arizona** weekend;
- b. Or who has served on a Weekend Team sponsored by the TDCA Community;
- c. In addition, those who have completed a Tres Dias, or the equivalent of this type of weekend, in another Community, and now resides in the area may become members of the TDCA Community by requesting to be placed on the local mailing list for the TDCA Community.

Section 2. Community Leadership – The qualifications for community leadership include but is not limited to, team members, elected and other local secretariat officers, and members of standing and special committees of the local secretariat.

Any person serving in a Community Leadership position must be living a life that is not in a state of rebellion against God. A state of rebellion against God can best be described as an unrepentant, open and active participation in or advocacy of activities contrary to the commands (for example, “The TEN COMMANDMENTS”) and guidelines in

*Scripture for Holy Living and Christian leadership. Some examples (although not limited to these areas) are:

- a. dependence upon alcohol or illegal drugs;
- b. involvement in illegal activities whereby such involvement knowingly violates federal, state or local laws, statutes or ordinances;
- c. involvement in lustful, immoral or perverted activities such as, but not limited to, pornography and/or any sexual relationship outside of a lawful marriage between a man and a woman;
- d. involvement in the occult or Satanic worship;
- e. Openly professed allegiance to any non-Christian religion or organization which denies the deity of Jesus Christ.

* NOTE: For purposes of standards and principles, Tres Dias ascribes to those stated in the “Authorized King James Version” of the Bible of 1611 (KJV).

ARTICLE III

Secretariat

Section 1. Governing Board - The Secretariat of TDCA is elected from the membership of the community to administer and manage the affairs of the movement. It shall be composed of the Officers, and the Chairperson of each Standing Committee. The function of the secretariat is to conduct an effective program in accordance with the Tres Dias Method.

Section 2. Officers - The officers of the Secretariat shall be a President, a Vice President, a Secretary, and a Treasurer. All officers will have one vote each.

Section 3. Standing Committees - These shall consist of the Pre-Weekend, Weekend, Fourth Day, Reunion Group, and Palanca Committees. The vote shall reside with the committee chairperson. Additional Standing Committees may be formed as the TDCA Secretariat determines the need in the future.

Section 4. Appointed Positions and Committees – These consist of the Spiritual Advisors, Men’s and Women’s Leaders, Database, Praise & Worship and Electronic Communications. These are non-voting positions. Additional Appointed Positions and Committees may be formed as the TDCA Secretariat determines the need in the future.

Section 5. Elimination of Secretariat Liability - As set forth in the Arizona Nonprofit Corporation Act, each member of the Secretariat shall be immune from civil liability and shall not be subject to suit indirectly or by way of contribution for any act or omission resulting in damage or injury if said member was acting in good faith and within the scope of his official capacity, unless such damage or injury was caused by willful and wanton or grossly negligent conduct of the Secretariat. Without limiting the foregoing, it is the intention of the paragraph to provide for the Secretariat the full benefits and immunities created by or available under the provisions of A.R.S. § 10-1017(d) and § 10-1029(D) and § 10-1029 (A) (B), as the same may be expanded or modified in the future.

ARTICLE IV

Officers

Section 1. President – (Voting Position) The President shall preside at all meetings of the Secretariat and shall perform such other duties as may from time to time be agreed to by the Secretariat. The President shall appoint future **Appointed Positions and/or Committees** as the need arises. **Appointed Positions and/or Committees** must be approved by a 2/3 majority of the Secretariat. The President shall appoint a TDCA representative to the International Tres Dias Assembly, subject to 2/3 majority approval by the Secretariat. The term of this representative shall

be 1 year, maximum of two consecutive terms, unless approved by 2/3 majority of the Secretariat to waive the maximum of 2 terms, such approval to be made annually as required.

Section 2. Vice President - (Voting Position) In the absence of the President, the Vice President shall perform the President's duties, and such other duties as may from time to time be assigned by the President or Secretariat.

Section 3. Secretary - (Voting Position) The Secretary shall record the minutes of all meetings of the Secretariat, handle any outside community correspondence and perform such other duties as may be assigned by the President or Secretariat.

Section 4. Treasurer - (Voting Position) The Treasurer shall have charge of all receipts and monies, deposit and disburse funds as authorized by the Secretariat. The Treasurer shall keep regular accounts of receipts and disbursements, submit the record when requested, and give an itemized statement at regular meetings of the Secretariat. The Treasurer will develop a budget for specific weekend expenses. The Treasurer should prepare all documents to be submitted to an accountant for any auditing or tax requirements. The Treasurer shall sign checks and withdrawal slips for its bank accounts and perform such duties as may be assigned by the President.

Section 5. President Emeritus – After fulfilling term as president, outgoing person becomes president emeritus with voting privileges for the first six months.

ARTICLE V

Standing Committees

Section 1. Pre-Weekend Committee - (Voting Position) The Pre-Weekend Committee shall have charge of organizing and presenting informational meetings, determining, weekend schedule, reserving weekend facilities, receiving and processing applications of potential candidates from all Christian denominations, according to the established priority system, to attend a weekend and become part of the TDCA Community. The Pre-Weekend Committee will also arrange transportation for the candidates to the location and maintain the list of potential team members.

Section 2. Weekend Committee - (Voting Position) The Weekend Committee shall be responsible for the care of the facilities, purchasing and maintaining inventory of supplies, setup/take down and transporting weekend supplies to and from the weekend facility.

Section 3. Fourth Day Committee – (Voting Position) The Fourth Day Committee shall schedule and publish the dates and locations for upcoming Secuelas. The Fourth Day Committee will develop the program for the secuela, such as MC's, music, testimonies, food assignments, baby sitting, clean up, etc.

Section 4. Reunion Group Committee – (Voting Position) The reunion group committee shall develop a directory of reunion groups, respond to inquiries on joining a group, track group size, days the groups are scheduled to meet, etc. The Reunion Group Committee will develop general

education and encourage the TDCA Community to meet on regular basis for accountability and support in their daily walk.

Section 5. Palanca Committee – (Voting Position) The Palanca committee will solicit and contact local Pescadores for palanca (food & miscellaneous items) required for weekends. Organize groups to prepare palanca for upcoming weekends. Informs Tres Dias International of upcoming weekends and solicits General Palanca letters for TDCA weekends. Develop and send General Palanca letters to other communities as their weekends occur during the year.

Section 6. Terms for Standing Committees - The term of office for Standing Committee chairpersons shall be two years and applicable training time necessary for new chairpersons.

ARTICLE VI

Appointed Positions and Committees

Section 1. Spiritual Advisors (Non-voting Position) – A team of spiritual advisors shall be appointed by the President. This position will be an appointed position by the President subject to ratification by the Secretariat per Article IV section 1. Spiritual Advisors will provide spiritual guidance to the Secretariat and the TDCA Community. Spiritual Advisors select and consult with spiritual directors for upcoming weekends on the type of philosophy they may impart to the weekend. Takes action relating to spiritual matters within TDCA as requested by the Secretariat. Serves for one year, limited to two consecutive terms.

Section 2. Men's and Women's Leaders (Non-voting Positions) – A men's and a women's leader shall be appointed by the President. This position will be an appointed position by the President subject to ratification by the secretariat per Article IV section 1. Men and Women's Leaders will provide guidance to the rector selection committee and to rectors on the selection of team members. Consult with rectors on the philosophy and function of their particular weekend. Serves for one year, limited to two consecutive terms.

Section 3. Database Committee – (Non-voting Position) The Database Committee will be responsible for continual update of all pescadores phone, address, email, church and service data. Also included is the updating of service history of what positions or Rollos have been given by an individual pescador. This data is then to be available for the Leaders to pass on to the upcoming Rector/Hd Cha for selection of teams. Data may be requested for other areas of secretariat as appropriate. This position will be an appointed position by the President subject to ratification by the secretariat per Article IV section 1.

Section 4. Electronic Communications Committee - (Non-voting Position) The Electronic Communications Committee will be responsible to update and maintain the website for the TDCA community to serve as an effective internet-based communication tool. This committee is also responsible for compiling and sending periodic electronic communications to the community using various means (e.g. email, Facebook, Twitter, text, etc) to advise of upcoming events and provide newsletter style communications. The other members of the Secretariat will

be asked to contribute to these periodic communications. This position will be an appointed position by the President subject to ratification by the secretariat per Article IV section 1.

Section 5. Praise and Worship Committee- (Non-voting Position) This position will be an appointed position by the President subject to ratification by the Secretariat per Article IV section 1. The Praise and Worship Committee will be responsible for maintaining the CCLI certificate and licensing as required by law; maintain database of worship songs, including lyrics, music and chord sheets; assist the Rector(a) and leader with the music portion of the weekend serenade as needed; assist the Reunion Group and Fourth Day Committees as needed for Secuelas; general oversight of the TDCAZ music team(s).

ARTICLE VII

Meetings

Section 1. Annual Meeting - The fiscal year of TDCA shall run from January to December. The annual meeting of the TDCA Community shall be held in January in conjunction with the monthly Secuela at such time and place as shall be determined by the Secretariat. A quorum shall consist of at least 2/3 of the voting members of Secretariat.

Section 2. Regular Meetings - The Secretariat shall hold 9-12 regular meetings each operating year at a place and time to be determined by the Secretariat. All meetings should be posted in the newsletter and website. All meetings shall be open to the TDCA community unless the Secretariat shall be in "executive session", i.e., Special Meetings. For voting purposes, a quorum shall consist of five (5) members of the Secretariat.

Section 3. Special Meetings - Special meetings of the Secretariat shall be held as determined by the President.

Section 4. Modus Operandi - All business meetings will follow Robert's Rules of Parliamentary Procedure.

ARTICLE VIII

Elections and Appointments

Section 1. Nominations and Elections – Each June the President shall appoint a Nominating committee of four members - two men and two women, subject to approval by the Secretariat. The committee shall elect its own chairperson, and select a slate of nominees for vacating positions on the Secretariat. This slate will be presented to Secretariat at the August Secretariat meeting. Voting by the Secretariat shall take place at the September Secretariat meeting and be by secret ballot.

Even numbered years the following positions will be open for election:

- Vice President
- Secretary
- Pre-Weekend
- Weekend
- Fourth Day

Odd numbered years the following positions will be open for election.

- President
- Treasurer
- Reunion
- Palanca

Section 2. New Officers and Standing Committees- The newly elected officers and committee chair persons will be presented at the Annual Meeting by the Secretariat and shall serve for a term of two years, or until their successors shall be elected, but not more than two consecutive terms in the same office. The Vice-President and Secretary must be elected in alternate years from the President, and Treasurer to ensure continuity of the Secretariat. A prerequisite for selection of a President is based on that person having previously served on a Secretariat (either locally or another community). Terms shall begin in January and end in December.

Section 3. Appointed Positions and/or Committee Chairpersons – These Committee Chairpersons shall be appointed by the President, subject to approval of the Secretariat **per Article IV Section 1.** Chairpersons shall serve for a term of up to two (2) years, or until their successors shall be approved. Chairpersons may select as many members of the community to serve on their committees as are needed to perform the duties of the committee.

Section 4. Appointment of Rector/Rectora Selection Committee - At least six (6) months prior to a scheduled Tres Dias Weekend, the President, with the advice and consent of the Secretariat, may select three (3) to serve on the Rector/Rectora Selection Committee, including the Men's and Women's Leaders.

Section 5. Rector/Rectora Selection Committee Functions – At least five (5) months prior to the scheduled Tres Dias Weekend, the Rector Selection Committee will meet in a prayerful and cloistered atmosphere to select the qualified Rector/Rectora(s) candidates, solicit information on the candidates and provide the names and information to the Secretariat.

Section 6. Rector/Rectora Vacancy - In case of a vacancy by a Rector/Rectora, the Rector/Rectora Selection Committee will fill that vacancy from the list of candidates previously selected by the Secretariat, unless the team meetings have started, in which case the Backup Rector(a) will take over.

ARTICLE IX

Vacancies in Office

Section 1. A position shall be vacant upon the death, resignation, removal or disqualification of the incumbent. A vacancy is also created should the incumbent miss three consecutive Secretariat meetings. If a vacancy occurs among the Officers, the vacancy shall be filled for the remainder of the term by the Secretariat. If a vacancy occurs among the Standing Committees or Appointments, the President shall appoint a replacement to fill the remainder of the term, subject to ratification by the Secretariat.

ARTICLE X

Dissolution

Section 1. In the event of dissolution, all of the remaining asset and property of the corporation shall, after necessary expenses thereof be distributed to such organizations as shall qualify under Section 501(c)(3) of the Internal Revenue Code of 1954, as amended, or, to another organization to be used as in the judgment of a Justice of Supreme Court of the State of Arizona will best accomplish the general purposes for which this corporation was formed.

ARTICLE XI

Amendment of By-Laws

Section 1. These by-laws may be amended by a two-thirds vote of the Secretariat. Amendments to the by-laws through policies and procedures adopted by and approved by the Secretariat will supersede any particular part of these by-laws.